

# **Fort Dodge Public Library Board of Trustees**

## **Meeting Minutes**

September 26, 2023

### **I. Call to order/Roll Call**

President Kelly Hindman called to order the Zoom meeting of the Fort Dodge Public Library Board of Trustees at 3:32 p.m. on September 26, 2023 at the Fort Dodge Public Library.

The following persons were present: Rita Schmidt (Director), Alexis Powers (staff), Deb Kelleher, Merrily Dixon, and Kelly Hindman.

### **II. Approval of Agenda**

A motion to approve the revised agenda was made by Kelleher, and seconded by Dixon. Motion carried.

### **III. Approval of Minutes**

A motion to approve the August meeting minutes was made by Dixon and seconded by Kelleher. Motion carried.

### **IV. Comments/Questions from the Public**

#### **V. Bills and Financial Reports**

- A. Dixon moved payments in the amount of \$12,084.60 to be approved in the Gift and Memorial Accounts. Kelleher seconded. Motion carried.
- B. Kelleher moved payments in the amount of \$6,368.88 to be approved in the City Funds Accounts. Dixon seconded. Motion carried.

#### **VI. Communications/Board Education**

#### **VII. Committee Reports**

- A. Friends – Booksale is Oct. 30- Nov. 4, Brown Bag Briefings return Thursdays in Oct., possible confusion on wording for the first briefing, the book store is doing well.

#### **VIII. Directors Report**

##### Building

- Schmidt will provide updates on the closed sidewalks when available.

##### Website

- The calendar portion of the website is completed. Training will be in mid-November.

##### Programming

- Children’s Department activity bags, a coloring contest, new Look and Find, and storytimes have returned for fall. The Open House will be October 25<sup>th</sup>.

##### Personnel

- The city is looking at merit-based pay. The library’s job descriptions will need to be reviewed/updated to simplify annual performance reviews.
- Interviews for the part-time position will take place next week.
- The full-time position has opened internally.

##### Misc.

- Emmanuel Al-Hameed has been banned due to his behavior in the library.

**IX. Old Business**

**X. New Business**

**XI. Adjournment**

Kelleher moved a motion to adjourn. Seconded by Dixon. The motion carried. The meeting was adjourned at 3:57 p.m.